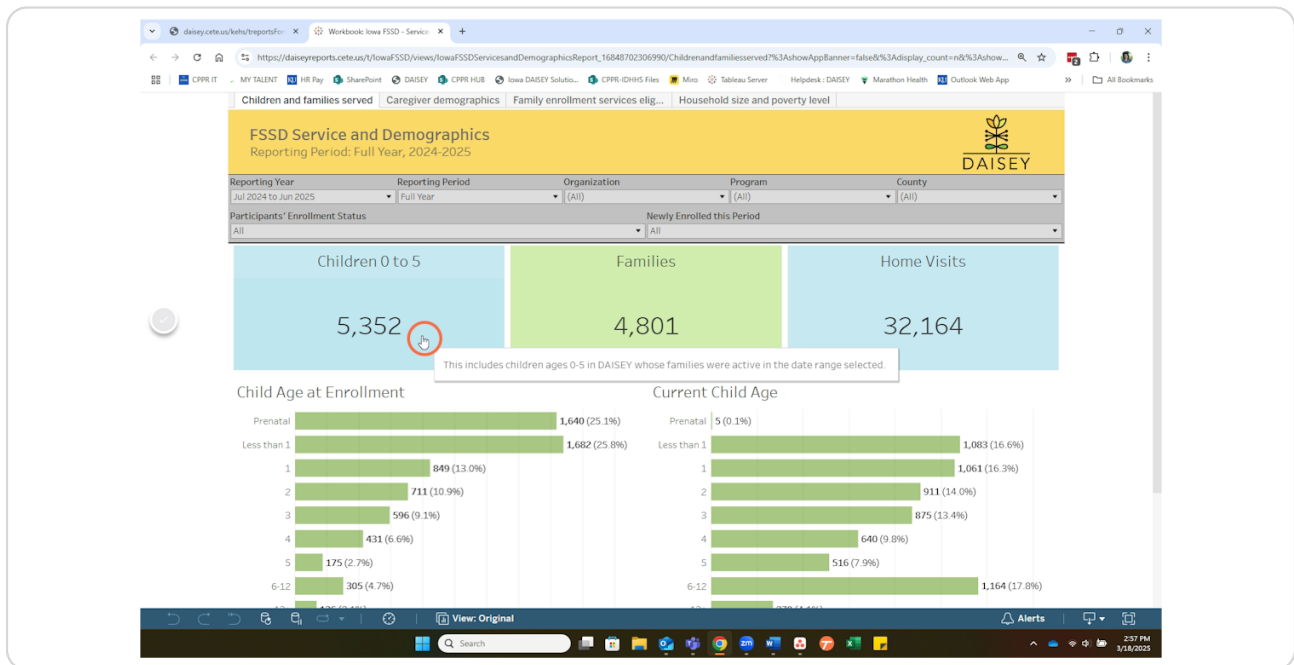


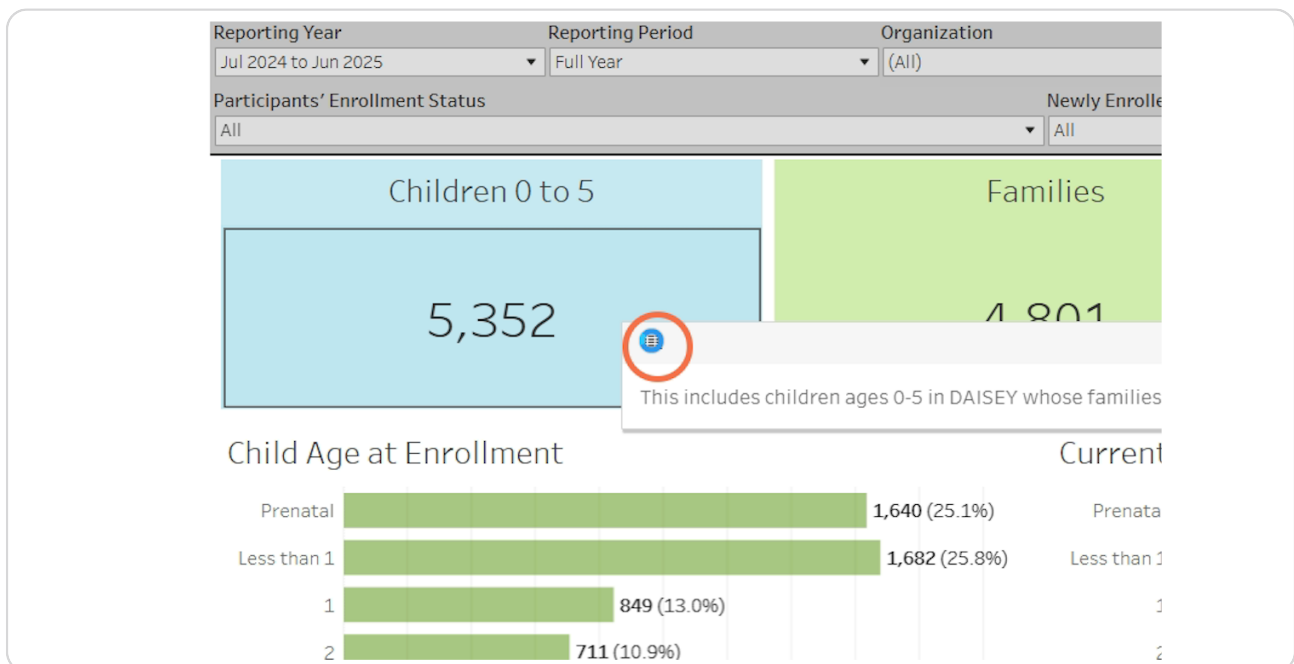
STEP 1

Select the reporting data field to explore via underlying data.



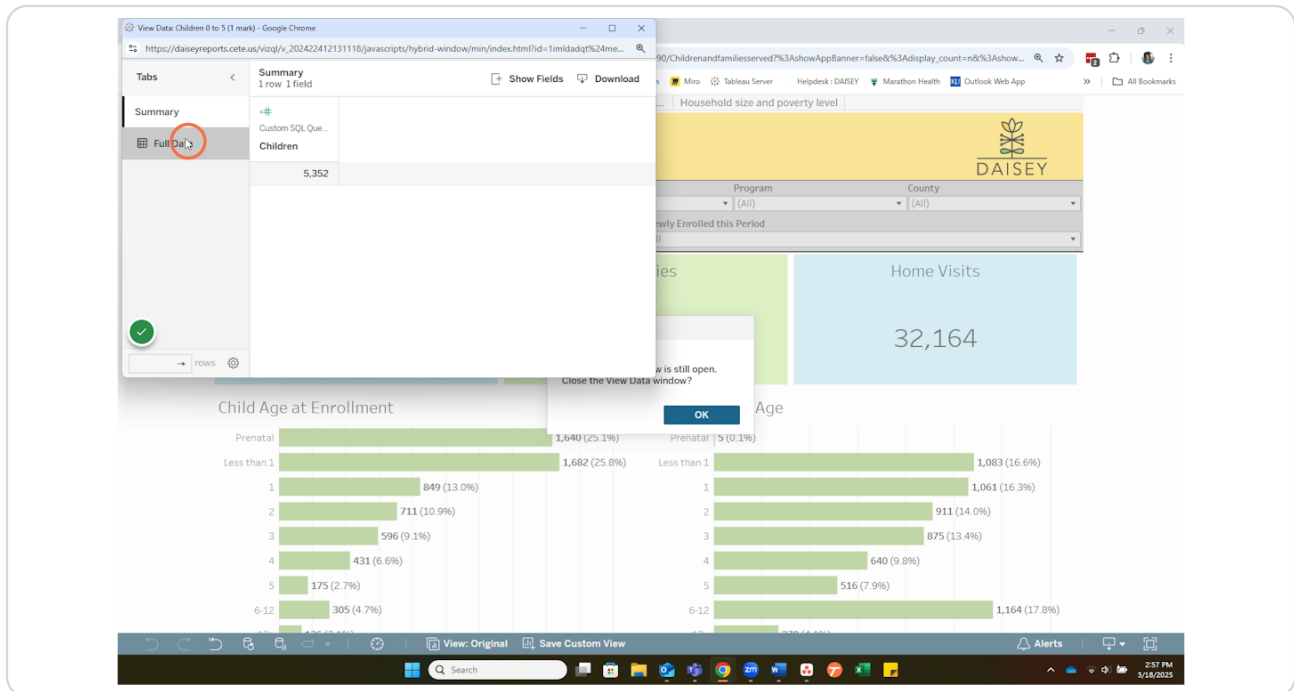
STEP 2

After selecting, click the three column icon.



STEP 3

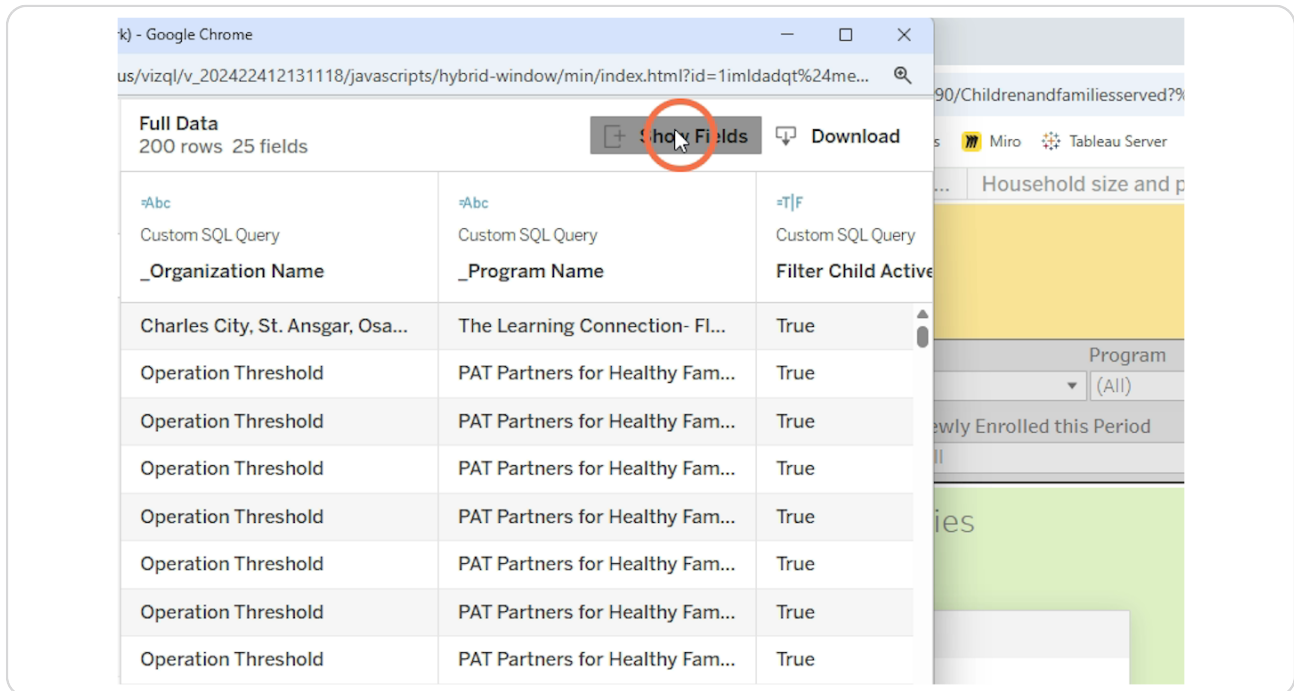
A new window should appear. Choose the Full Data option.



STEP 4

To ensure Caregiver and/or Child ID are included in the downloaded data, select **Show Fields**.

DAISEY Caregiver and/or Child ID field options will depend on the data point being explored.



The screenshot shows a web browser window with a data table. The table has a header row with three columns: '_Organization Name', '_Program Name', and 'Filter Child Active'. The first row of data shows 'Charles City, St. Ansgar, Osa...' for the organization, 'The Learning Connection- FI...' for the program, and 'True' for the filter. Below this are several rows with 'Operation Threshold' as the organization name and 'PAT Partners for Healthy Fam...' as the program name, all with 'True' for the filter. A red circle highlights the 'Show Fields' button in the top right corner of the table interface. The 'Download' button is also visible next to it.

_Organization Name	_Program Name	Filter Child Active
Charles City, St. Ansgar, Osa...	The Learning Connection- FI...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True

STEP 5

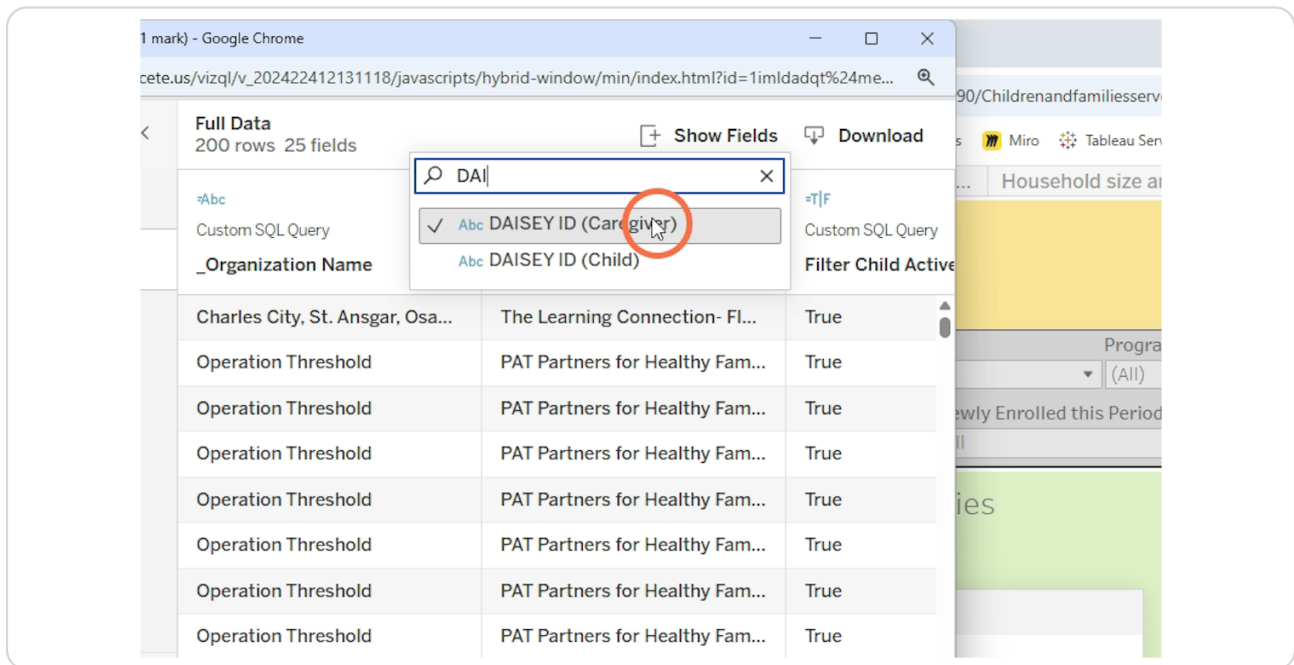
Begin to type out DAISEY for options for DAISEY Caregiver ID and/or DAISEY Child ID to appear for selection.

The screenshot shows a web application interface with a data table. A search filter is active, displaying two options: 'DAISEY ID (Caregiver)' and 'DAISEY ID (Child)'. The table has columns for organization names, operation thresholds, and a boolean status.

Organization Name	Operation Threshold	Status
Charles City, St. Ansgar, Osa...	The Learning Connection- FL...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True

STEP 6

Select the appropriate option(s) for the data field being explored.

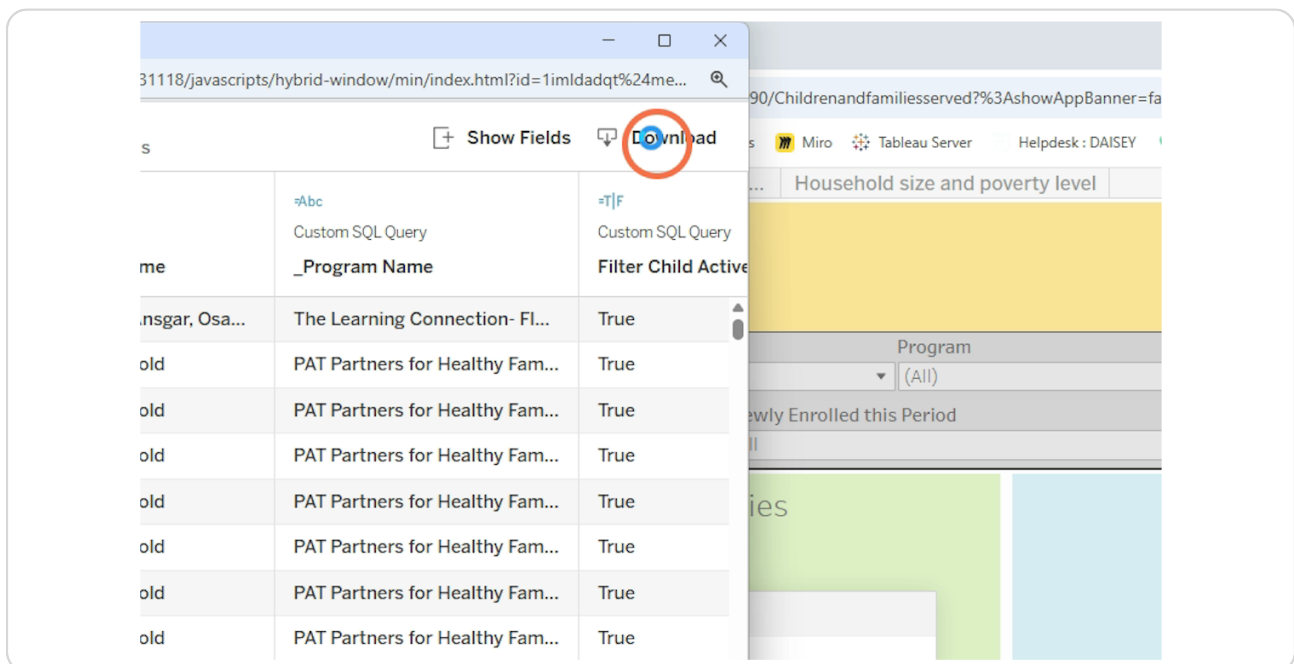


The screenshot shows a web application interface. At the top, there's a browser window with the address bar showing a URL. Below the browser, there's a panel with a search bar containing "DAI". A dropdown menu is open, showing two options: "Abc DAISEY ID (Caregiver)" and "Abc DAISEY ID (Child)". The first option is selected and circled in red. To the right of the search bar, there are buttons for "Show Fields" and "Download". Below the search bar, there's a table with three columns. The first column contains names, the second column contains program names, and the third column contains boolean values.

Charles City, St. Ansgar, Osa...	The Learning Connection- FI...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True
Operation Threshold	PAT Partners for Healthy Fam...	True

STEP 7

Select download.



The screenshot shows the same web application interface as in Step 6. The search bar now contains "me". The dropdown menu is still open, but the "Download" button is now circled in red. The table below the search bar is the same as in Step 6.

me	The Learning Connection- FI...	True
nsagar, Osa...	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True
old	PAT Partners for Healthy Fam...	True

STEP 8

When the underlying data file is ready, the option to access it via Excel or CSV file will appear.

