

KS MIECHV DAISEY Desk Guide

DAISEY

Shared measurement data collection system and system of record for KDHE MIECHV funded home visiting awardees.

- There are other non-MIECHV KDHE home visiting programs that use DAISEY as a data collection tool (MCH, UHV).



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DAISEY Reporting Support to KDHE

Currently, CPPR will submit HRSA reports until KDHE identifies a staff person to take that responsibility. KU CPPR will communicate and coordinate with KDHE when submitting these reports.

Annual	Quarterly
• HRSA Forms 1 (Service & Demographic) and 2 (Benchmarks) in HRSA EHB • DCF Child Maltreatment data <i>HRSA requires an aggregate report of the number of children receiving services who also had a substantiated allegation of child maltreatment.</i>	• HRSA Form 4 (Quarterly Performance Report) in HRSA EHB • Capacity – workbook provided for KDHE info, not a document submitted to HRSA • Missing Data – workbook provided for KDHE info, not a document submitted to HRSA

DAISEY User Audit Report

The User Audit Report provides information on DAISEY users in an organization. State leads and Primary Contacts use this report to make sure people have access to the correct information in DAISEY. If changes are needed to user access, Primary Contacts for organizations and state leads can submit a [User Management Template](#) to the [KS MIECHV DAISEY Helpdesk](#).

Service and Participant Data Report (MIECHV Form 1)

Annual and Quarterly data on demographics and priority populations (low household income; pregnant and under 21; history of child abuse neglect, or child welfare interactions; history of substance abuse or needs treatment; tobacco use in the home; attained low student achievement; child with developmental or other disabilities; serving/served in the US Armed Forces.

Benchmark Measures (MIECHV Form 2)

Annual and quarterly data on the 19 measures that compile the 6 MIECHV Benchmarks. [HRSA MIECHV Benchmarks](#) (save this link to your favorites, you'll reference it often!)

Quarterly Performance Report (MIECHV Form 4)

Quarterly report to complete the Quarterly Performance Report submitted to HRSA in the EHB (due 45 days after a quarter ends). Report focuses on capacity/families served during the reporting period. A future update will allow data to be filtered by date range, instead of by quarter/year. For additional information, visit the [Quarterly Performance Report \(MIECHV Form 4\) Guide](#).

Missing Data Report

The Missing Data Report assists home visitors, supervisors, and state leads with identifying missing or incorrect data to ensure a complete and correct dataset is represented. For additional information, visit the [Missing Data Report Guide](#).

Scheduling & Incentives Report

Provides home visitors and supervisors with a place to track due dates and completion status of screeners and Caregiver and Child Activities. KDHE uses the Home Visitor Incentives and Supervisor Incentives dashboards to help determine eligibility for KS MIECHV Incentives. For additional information, visit the [Scheduling & Incentives Report Guide](#).

Workforce Report

The Workforce Report displays information in the MIECHV Staff Profile forms completed by supervisors. KDHE uses this information to verify employment dates and FTE for HRSA reporting. For additional information, visit the [Workforce Report Guide](#).

DAISEY Data Entry Workflow

- Data must be updated in DAISEY within 72 hours of a home visit in Home Visit and Child Activity Forms. Other data is collected at enrollment, annually, and/or at discharge. Keep the [Benchmark Timetable](#) (includes forms checklist and MIECHV data collection table) document handy!



Forms Checklist

ENROLLMENT (WITHIN 15 DAYS OF ENROLLMENT)

CAREGIVER

- ☐ CAREGIVER PROFILE
- ☐ CAREGIVER ENROLLMENT-DISCHARGE
- ☐ CAREGIVER DEMOGRAPHICS

CHILD (ONLY ADD FOR BORN CHILDREN)

- ☐ CHILD PROFILE
- ☐ CHILD ENROLLMENT-DISCHARGE
- ☐ CHILD DEMOGRAPHICS

AFTER EACH HOME VISIT (WITHIN 72 HOURS OF HOME VISIT)

CAREGIVER

- ☐ HOME VISIT

CHILD

- ☐ CHILD ACTIVITY

ANNUALLY (COMPLETE DURING Q4, UNLESS ENROLLED DURING Q4)

CAREGIVER

- ☐ CAREGIVER DEMOGRAPHICS

CHILD

- ☐ CHILD DEMOGRAPHICS

DISCHARGE (WITHIN 15 DAYS OF DISCHARGE)

CAREGIVER

- ☐ CAREGIVER ENROLLMENT-DISCHARGE

CHILD

- ☐ CHILD ENROLLMENT-DISCHARGE

MIECHV Data Collection Timing



The MIECHV Benchmark measures entail collecting data at numerous time points; some measurements are collected at one or more specific times, and others are collected on an ongoing basis.

Measure	Description	DAISEY Form
1. Preterm Birth	After delivery of index child	Child Profile
2. Breastfeeding	At index child age 6 months	Child Demographics
3. Depression Screen (EPDS)	Within 3 months of enrollment (postnatal enrollees) OR within 3 months of index child birth (prenatal enrollees)	Home Visit
4. Well Child Visit	Every home visit for index children	Child Activity
5. Postpartum Care	Within 8 weeks (56 days) of delivery for caregivers who enroll prenatally or within 30 days of giving birth	Home Visit
6. Tobacco Cessation Referral	Within 3 months of enrollment	Caregiver Demographics
7. Safe Sleep	Within a child's first year	Child Demographics
8. Child Injury	At each home visit for index children	Child Activity
9. Child Maltreatment	Collected annually outside of DAISEY in collaboration with DCF	N/A
10. Parent-Child Interaction	At least once per annual reporting period for index children between 3 and 48 months	Child Activity
11. Early Lang. & Lit. Activities	Every home visit for index children	Child Activity
12. Developmental Screening (ASQ-3)	At index child age 9mo, 18mo, and 24mo	Child Activity
13. Behavioral Concerns	Every home visit for index children	Child Activity
14. IPV Screening (Relationship Assessment Tool)	Within 6 months of enrollment	Home Visit
15. Primary Caregiver Education	At enrollment and annually for eligible caregivers	Caregiver Demographics
16. Continuity of Insurance Coverage	At enrollment and annually for eligible caregivers	Caregiver Demographics
17. Completed Depression Referral (EPDS)	Within 60 days of referral	Home Visit
18. Completed Developmental Referral (ASQ-3)	Within 30 days of referral for support from home visitor or other community services, and within 45 days of referral for early intervention services.	Child Activity
19. IPV Referral (Relationship Assessment Tool)	Within 30 days of positive screening	Home Visit
Special Case #1 – IPV Safety Plan	Within 30 days of positive screening	Home Visit
Special Case #2 – Substance Abuse Screening	Within 6 months of enrollment	Home Visit

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Helpful Resources/Frequently Asked Questions

Where should I reach out if I have additional DAISEY questions?

- [DAISEY Frequently Asked Questions](#)
- [KS MIECHV DAISEY Helpdesk](#) – the helpdesk is monitored by CPPR staff

How Do I log in?

- <https://daisey.cete.us/kehs>

What if I need to add a new user or remove an existing user from DAISEY?

- Primary Contacts for organizations and state leads can submit a [User Management Template](#) to the [KS MIECHV DAISEY Helpdesk](#).

Where do I go to find:

- HRSA MIECHV Requirements
 - [MIECHV Intro Video](#)
 - KDHE MIECHV [Operations Manual](#)
- Overview of Benchmark Measures
 - [Benchmark Measures At-A-Glance](#)
- Yearly overviews of KS MIECHV Benchmark Performance
 - [Benchmark Performance Standards](#) (multiple years listed)
- MIECHV Data Collection Timing
 - [Benchmark Timetable](#) – includes information about when data is collected for each benchmark
- MIECHV Data Collection Elements
 - [MIECHV Data Dictionary](#)
- Definitions and Acronyms
 - [Kansas MIECHV Operations Manual](#) – Appendix at the end of the manual